





COURSES CATALOGUE







CODE	EXECUTIVE & LEADERSHIP DEVELOPMENT COURSES	DURATION
ELD001	Knowledge Mgt in Organizations - A Senior Executive Perspective	3 weeks
ELD002	Corporate Etiquette - Business Conduct in the Workplace	1 week
ELD003	Executive Presence – Leadership, Credibility and Charisma	2 weeks
ELD004	Leadership and Team Development for Success	2 weeks
ELD005	Leadership Mgt Transition & Strategic Leadership Skills for Managers	2 weeks
ELD006	Inter Office and Customer Courtesy Etiquette	2 weeks
ELD007	Strategic Planning for Managers	2 weeks
ELD008	Office Mgt,360 degrees Leadership Skills for PA's & Administrators	2 weeks
ELD009	Advanced Management Skills for Executive Secretaries & Pas	2 weeks
ELD010	Office Management and Administration skills for Pas	2 weeks
ELD011	Professional Switchboard, Reception and Frontline Skills	2 weeks
ELD012	Electronic Data and Records Management	2 weeks
ELD013	Effective Report, Email and Minute Writing Skills	2 weeks
ELD014	Technical Report writing & High Impact Presentation skills	2 weeks
ELD015	Effective Communication, Report Writing & Presentation Skills for	
	Public Sector Officials	2 weeks
ELD016	Time, Priority, Stress Management & Assertiveness for PAs Secretaries	2 weeks
ELD017	Strategic Management and Corporate Governance for Board Members	4 weeks
ELD018	Research Methodology, Data Analysis & Report Writing skills	2 weeks
ELD019	Change Management and Organizational Development	2 weeks
ELD020	Customer Service Excellence skills for Managers	2 weeks
ELD021	Organizational Change Management and Organizational Restructuring	2 weeks
ELD022	Conflict Management and Resolution Skills	2 weeks
ELD023	Advanced Management Development Skills for PAs & Admin Personnel	2 weeks
ELD024	Advanced Planning and Strategic Management	3 weeks
ELD025	Library Management and Administration Practice	2 weeks
ELD026	Organizational Effectiveness and Performance Management	2 weeks
ELD027	International Protocol and Ethics Management	2 weeks
ELD028	Leadership and Change Management for the Modern Office	2 weeks
ELD029	Contemporary Management and Supervisory Skills	2 weeks
ELD030	Strategic Planning for Management	2 weeks
ELD031	Advanced Public Administration and Management	3 weeks
ELD032	People Management & Effective Communication skills	2 weeks
ELD033	The Job Interview and Etiquette for Entry-point Professionals	2 weeks
ELD034	Cultural Understanding-Its Impact on Negotiation & Business Decisions	2 weeks
ELD035	Administration and Conflict Management skills	2 weeks
ELD036	Emotional & Cultural Intelligence, Conflict Mgt & Leadership Principles	2 weeks
ELD037	Personal Branding and Brand Management skills	1 week
ELD038	Performance Improvement, Leadership and Effective Communication	2 weeks
ELD039	Good Judgement, Discretion, Decision Making & Effective	2 1
	Communication skills for Front Office Staff	2 weeks





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ELD040	Exec Interpersonal Communication & Admin Skills for Administrators	2 weeks
ELD041	Digital Libraries Management, Administration & Techniques	2 weeks
ELD042	Women in Leadership: Personal Branding, Professional Presence,	
	Effective Communication & Leadership Skills	2 weeks
ELD043	Management Programme for New & Middle Managers	2 weeks
ELD044	Managing Organizational Communication for Success	2 weeks
ELD045	Modern Office Management Skills for Managers & Administrators	2 weeks
ELD046	Corporate Travel Arrangements	2 weeks
ELD047	Employee Engagement & Retention skills for Managers	2 weeks
ELD048	Assertiveness, Good Judgement & Dealing with Difficult People	2 weeks
ELD049	Personal Mastery & Effective Presentation Skills	2 weeks
ELD050	Team Building & Emotional Intelligence for staff	2 weeks
ELD051	Advanced Office Mgt & Excel Spreadsheet Skills for Administrators	2 weeks
ELD052	Executive Skills for PAs and Secretaries in the Public Sector	2 weeks
ELD053	Negotiations Skills for Wage Negotiation Teams	1 week
ELD054	Basic Principles of PR for Frontline PR Practitioners	2 weeks
ELD055	Essential Interpersonal Skills for Administrative Assistants	2 weeks
ELD056	Office Management & Effective Administrative Skills	2 weeks
ELD057	Technical Teams Development & Management	2 weeks
ELD058	Leadership, Strategic Communication, Stakeholder Relations	
	Management & Effective Communication Skills	2 weeks
ELD059	Best Practice for Managing Electronic Records in the Digital Age	2 weeks
ELD060	Advanced Electronic Records, Information Systems & Digitalisation	2 weeks
ELD061	Electronic Document Management System (EDMS) Techniques	2 weeks
ELD062	Corporate Travel & Customer Care Skills	2 weeks
ELD063	Digital Skills in Travel Management	2 weeks
ELD064	Asset & Electronic Data & Records Management	2 weeks
ELD065	Strategic Management & Effective Communication	2 weeks





CODE	FINANCE, ACCOUNTING & ECONOMICS COURSES	DURATION
FAE001	Advanced Financial Modelling & Other Financial Analysis Using Excel	2 weeks
FAE002	Budgetary and Public Expenditure Management	2 weeks
FAE003	E - Financial Management & Auditing Financial Statements	2 weeks
FAE004	Credit Management and Administration	2 weeks
FAE005	Financial and Economic Analysis of Development Projects	2 weeks
FAE006	Financial Management and Taxation Policy	2 weeks
FAE007	Fraud Detection, Prevention and Control in Financial Institutions	2 weeks
FAE008	Financial Management in Donor Funded Projects	2 weeks
FAE009	The Legal aspects and Processes of Collecting Debt	1 week
FAE010	Handling Tax Issues in Mergers, Acquisitions & Corporate Finance	2 weeks
FAE011	Strategies in Pension Funds Management	2 weeks
FAE012	Policy and Administration of Tax Issues	2 weeks
FAE013	Finance, Accounts & Budgets for Non-Financial Managers	2 weeks
FAE014	Fiscal Analysis, Tax Policies Alignment & Revenue Forecasting	2 weeks
FAE015	Risk and Control in Financial Management	2 weeks
FAE016	Advanced Debt Collection Tactics and Strategies	2 weeks
FAE017	Navigating the Digital Frontier: Blockchain, Virtual Assets & AML Strategies	2 weeks
FAE018	Financial Considerations in Procurement	2 weeks
FAE019	Alignment of Working Capital to Cash Flows	1 week
FAE020	Public Sector / Private Sector Debt Management	2 weeks
FAE021	Credit Assessment and Public Sector Financial Risk Management	2 weeks
FAE022	Strategic Revenue Management	2 weeks
FAE023	Strategies in Investment Fund Management	2 weeks
FAE024	Micro-finance Policy Analysis and Formulation	2 weeks
FAE025	Budget Planning and Forecasting Methods	2 weeks
FAE026	Office Productivity Software for Finance Personnel	2 weeks
FAE027	Foreign Exchange Frameworks and Management	2 weeks
FAE028	Macroeconomic Models, Forecasting and Policy Making	2 weeks
FAE029	Comprehensive Evaluation of Macroeconomic Forecasting Methods	2 weeks
FAE030	ISAE 3000 / International Standards on Assurance Engagements	2 weeks
FAE031	Credit Risk Analysis & Debt Restructuring Masterclass	2 weeks
FAE032	Advanced International Corporate Finance	2 weeks
FAE033	Business Intelligence & Analytics for Finance professionals	2 weeks
FAE034	Financial Investigations & Forensic Auditing Techniques	2 weeks
FAE035	Monetary Policy Formulation, Implementation and Evaluation	2 weeks
FAE036	Integrating Strategic Management and Budgeting	2 weeks
FAE037	Strategic Financial Planning and Cost Control	2 weeks
FAE038	Public Sector Financial Mgt (Planning, Performance, Reporting & Auditing)	2 weeks
FAE039	Managing Financial Securities and Capital Markets	2 weeks
FAE040	Strategic Risk Management in Government	2 weeks
FAE041	Financial Investigations & Auditing using Teammate Plus Software	2 weeks





CODE	FINANCE, ACCOUNTING & ECONOMICS COURSES	DURATION
FAE042	Credit Control Management	2 weeks
FAE043	Foreign Exchange Remittance and Electronic Payment	2 weeks
FAE044	Online Foreign Exchange Payment Transactions	2 weeks
FAE045	Online Methods of Payment – Risk Ladder	2 weeks
FAE046	Spreadsheets for Financial Reporting	2 weeks
FAE047	Economic Research Methods	2 weeks
FAE048	Forensic Auditing and Accounting	2 weeks
FAE049	Analysis of Financial Statements of State-Owned Enterprises	2 weeks
FAE050	Financial Performance of State-Owned Enterprises in Emerging Economies	2 weeks
FAE051	Financial Management in Transitional Economies	2 weeks
FAE052	Management of Internal Audit Accounting & Risk Assessment Analysis	2 weeks
FAE053	Energy Economics and Planning	2 weeks
FAE054	Activity Based Costing (ABC)	2 weeks
FAE055	Ethics for Accountants and Good Accounting Practice	1 week
FAE056	Thinking Through Central Bank Digital Currency	2 weeks
FAE057	Capital Markets: Foundations of Development and Regulation	2 weeks
FAE058	Public Private Partnerships Financial & Risk Analysis	2 weeks
FAE059	Data Analysis, Dashboard Reporting & Financial Modelling with Excel	2 weeks
FAE060	Global Standards in Credit Analysis	2 weeks
FAE061	IPSAS & Related Excel Analytical Tools	2 weeks
FAE062	Integrating Budgeting, Forecasting and Business Planning	2 weeks
FAE063	Agile Auditing Techniques	2 weeks
FAE064	Auditing of Projects and Contracts	2 weeks
FAE065	Funds & Liquidity Transfer Pricing Masterclass	2 weeks
FAE066	International Financial Reporting Standards	2 weeks
FAE066	Public Financial Management Act & Treasury Regulations	2 weeks
FAE066	Risk, Control & Fraud Detection in Financial Management	2 weeks
FAE067	Financial Challenges & Mgt in a VUCA Business Environment	2 weeks
FAE068	Revenue Forecasting & Analysis (RFAx)	2 weeks
FAE069	Finance for Oil, Gas & Mining Projects	2 weeks
FAE070	Effective Budgeting & Operational Cost Control	2 weeks
FAE071	Financial Bootcamp for Non-Financial Managers	2 weeks
FAE072	Accounting, Decision Making & Financial Communication	2 weeks
FAE073	International Fin Reporting Standards (IFRS) / Govt Financial Reporting	2 weeks
FAE074	Financial Management: Grant & Compliance Management	2 weeks
FAE074	Strategic Financial Planning & Analysis for Business Growth	2 weeks
FAE075		2 weeks
FAE076	Pension Funds Strategies & Leadership Communication & Development	2 weeks





CODE	BANKING COURSES	DURATION
BAN001	Analysis, Formulation & Policy Implementation in Banking	2 weeks
BAN002	E-Banking Practices	2 weeks
BAN003	Fraud Detection, Prevention and Control in Banks	2 weeks
BAN004	Micro-finance Policy Analysis and Formulation	2 weeks
BAN005	Policy Auditing in the Banking Sector	2 weeks
BAN006	Policy Formulation and Management in Banking	2 weeks
BAN007	New Product Development and Innovation in Banking	2 weeks
BAN008	Central Banks Monetary Policy Management	2 weeks
BAN009	Anti-Corruption & Combating Illicit Financial Flows Facilitated by	2 weeks
Divido	Organised Crimes & Trade Based Money Laundering in Banks	2 Wooks
BAN010	Foreign Exchange Framework, Management and Controls	2 weeks
BAN011	Managing Financial Securities and Capital Markets	2 weeks
BAN012	Monetary Policy Formulation, Implementation & Management	2 weeks
BAN013	International Standard Banking Practice (ISBP745)	2 weeks
BAN014	Risk-Based Approach to Anti-Money Laundering	2 weeks
BAN015	Thinking Through Central Bank Digital Currency	2 weeks
BAN016	Managing Capability Abuse by Managers to Avoid Bank Failure	2 weeks
BAN017	Financial Statement Preparation and Analysis	2 weeks
BAN018	Advanced Corporate Analysis, Valuation & Financial Modelling	2 weeks
BAN019	Government Debt Management Performance Assessment	2 weeks
BAN020	Financial Analysis for Microfinance Institutions	2 weeks
BAN021	Accounting Principles for Microfinance Institutions	2 weeks
BAN022	International Trade Finance Masterclass	2 weeks
BAN023	Digital Transformation, Leadership in Banking & Financial Institutions	2 weeks
BAN024	Collateral Management for Securities Lending	2 weeks
BAN025	Loan Documentation Drafting Course	2 weeks
BAN026	International Trade & Trade-Based Money Laundering (TBML)	2 weeks
BAN027	Stress Testing and IFRS 9 ECL Modelling Masterclass	2 weeks
BAN028	Funds & Liquidity Transfer Pricing Masterclass	2 weeks
BAN029	Strategic Pensions Fund Management	2 weeks
BAN030	Developing, Improving & Monitoring the Internal Audit Function	2 weeks
BAN031	Performance and Innovation in Investment and Hedge Funds	2 weeks
BAN032	The Roadmap to a Successful IPO	2 weeks
BAN033	Foreign Exchange Market & Derivatives	2 weeks
BAN034	Electronic Fraud & Risk Management in Digital Environments	2 weeks
BAN035	Digital Transformation in Banking & Customer-centric Financial Services	2 weeks
BAN036	Mobile Banking & Payment Systems & AI, Blockchain Applications	2 weeks
BAN037	Digital Banking Operations & Fintech Integration	2 weeks
BAN038	Digital Transformation Strategies & Analytics in Banking	2 weeks
BAN039	Global & Investment Banking Operations	2 weeks
BAN040	FinTech Integration & Data Analytics	2 weeks
BAN041	Cybersecurity & Regulatory Technology	2 weeks
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CODE	PUBLIC RELATIONS COURSES	DURATION
PRE001	Contemporary Public Relations and Customer Care Practice	2 weeks
PRE002	Role and Context of Media Public Opinion in Public Relations	2 weeks
PRE003	Public Relations- Crisis, Reputation and Issues Management	2 weeks
PRE004	Stakeholder Relationship Management in Public Relations	2 weeks
PRE005	Stakeholder Communications Management in PR	2 weeks
PRE006	Developing Customer Base & Customer Relationship Mgt	2 weeks
PRE007	Public Relations and Corporate Social Investment	2 weeks
PRE008	Public Relations, Presentation and Elocution Skills	2 weeks
PRE009	Public Relations, International Protocol Standards, Problem Resolution &	3 weeks
	Event Management	
PRE010	21st Century Leadership Skills, Ethics and Practices	1/2weeks
PRE011	Strategic PR and Corporate Communication Management	2 weeks
PRE012	Public Relations Campaigns: From Planning to Execution	2 weeks
PRE013	Corporate Communication and Public Relations Leadership	2 weeks
PRE014	Principles of Account Management Practice	2 weeks
PRE015	Public Relations Factor in Modern Marketing Communications	2 weeks
PRE016	Call Centre Etiquette and Management	2 weeks
PRE017	Public Relations, Customer Care & Personnel Management	2 weeks
PRE018	Leadership and People Management Skills	2 weeks
PRE019	Impact of Ethical Leadership on Organizational Performance	2 weeks
PRE020	Tactical Publicity& Strategic Relationship Management in PR	2 weeks
PRE021	Introduction to Ethical and Ethical Decision Making in PR	2 weeks
PRE022	Effective Public Relations Planning & Practice	2 weeks
PRE023	Change Management; A PR and Communication Role	2 weeks
PRE024	High Impact Presentation & Successful Business Writing Skills	2 weeks
PRE025	Writing in the Electronic Environment	2 weeks
PRE026	Branding, Brand Management & Reputation Management	2 weeks
PRE027	Quality Customer Service Management & Skills Development	2 weeks
PRE028	Hospitality Events and Conferences Management	2 weeks
PRE029	Social Media Management in Public Relations	2 weeks
PRE030	Strategic Communication, Crisis Management & PR	2 weeks
PRE031	Stakeholder Behavior Analysis and Management	2 weeks
PRE032	PR Importance to Strategic Communication Management	2 weeks
PRE033	Basic Principles of PR for Frontline PR Practitioners	2/3 weeks
PRE034	Community Relations and Development Communication	2 weeks
PRE035	Digital Strategy for PR and Communication	2 weeks
PRE036	Community Relations & Development Communication	2/3 weeks
PRE037	High Performance Leadership for New Managers	2 weeks
PRE038	Women in Management: Communication & Leadership Skills	1 week



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CODE	PUBLIC RELATIONS COURSES	DURATION
PRE039	Organizational Citizenship Behavior (OCB) & Leadership Styles	2 weeks
	Relationship	
PRE040	Social Media Advertising, Analysis, Measurement & Influencer Marketing	2 weeks
PRE041	Contemporary Leadership, Conflict Management, Social Media Transition	2 weeks
	to Digital Communications, Diplomacy & Protocol	
PRE042	Excellence in Organizational Dynamics & Stakeholder Engagement & Mgt	2 weeks
PRE043	Advanced PR-Crises, Reputation & Issues Mgt, Strategic Communication &	2 weeks
	Stakeholder Relations Management	
PRE044	Public Relations and Media Skills	2 weeks
PRE045	Strategic Role of Public Relations in "Integrated Reporting"	2 weeks
PRE046	Media Relations and Public Affairs	2 weeks
PRE047	PR as a Strategic Relationship Management Tool	2 weeks
PRE048	Role of Market Oriented Relations in Public Relations	2 weeks
PRE049	Corporate Public Relations Strategies	2 weeks
PRE050	Emotional & Cultural Intelligence, Conflict Management & Communication	2 weeks
	Principles for Managers	
PRE051	Role of Communication in Strategic Management	2 weeks
PRE052	Information Culture and Organizational Effectiveness	2 weeks
PRE053	Leadership Influence on Organizational Effectiveness	2 weeks
PRE054	Perceptions of Key stakeholders in Public Relations	2 weeks
PRE055	Gaining Management skills for Organizational Effectiveness	2 weeks
PRE056	Accepted Brand & Identity Practices in Public relations	2 weeks
PRE057	Planning Strategic Marketing	2 weeks
PRE058	Strategic Role of Corporate Communication	2 weeks
PRE059	Political PR in Advocacy & Event Management	3 weeks
PRE060	Role of PR in Promoting Government Related Programmes	2 weeks
PRE061	Emergency Preparedness & Disaster Management	2 weeks
PRE062	Advanced Skills in Public Relations and Customer Care	2 weeks
PRE063	Key Messaging and Being Media Ready	1/2weeks
PRE064	Effective Supervision & PR Skills in the Modern Workplace	2 weeks
PRE065	Graphic Designing Skills for Non-Designers	2 weeks
PRE066	Leadership, Strategic Communication & Effective Communication Skills	2 weeks
PRE067	Social Media Strategy Development, Content Creation & Curation,	2 weeks
	Advertising, Analysis, Measurement & Influencer Marketing	

MEDIA AND COMMUNICATION COURSES (MCO)



CODE	MEDIA & COMUNICATION COURSES	DURATION
MCO001	Social Media Management and Ethical Considerations	2 weeks
MCO002	Print and Broadcasting Media Monitoring Practice	2 weeks
MCO003	Introduction to Ethical & Ethical Decision Making in Media	2 weeks
MCO004	Effective Communication, Presentation & Elocution Skills	2 weeks
MCO005	Presentation Skills and Successful Business Writing	2 weeks
MCO006	Writing in the Electronic Environment	2 weeks
MCO007	Analysis and Implications of Local & Global Media Trends	2 weeks
MCO008	Ethical Considerations in Social Media Practice / Use	1 week
MCO009	Advertising and Brand Management Practices	2 weeks
MCO010	21st Century Leadership Skills and Practices	1/2 weeks
MCO011	Time and Priority Management Skills	1/2 weeks
MCO012	Media Monitoring and Social Media Etiquette	2 weeks
MCO013	International Relations and Diplomatic Standards/Procedure	2 weeks
MCO014	Social Media Strategy, Dvpt, Content Creation & Curation	2 weeks
MCO015	Corporate Communication and Public Relations Leadership	2 weeks
MCO016	Media Relations, Planning and Monitoring	2 weeks
MCO017	Parliamentary Reporting	2 weeks
MCO018	Media and Parliamentary Practice and Relationship	2 weeks
MCO019	Social Media and Digital Journalism	2 weeks
MCO020	Mobile & Visual Social Media: Exploring the Mobile & Visual- Centric	
	Platforms like Instagram, Snapchat & TikTok	2 weeks
MCO021	Media Communication, Advocacy & Stakeholder Engagement	2 weeks
MCO022	Comprehensive Report Writing & Presentation Skills	1/2 weeks
MCO023	High Impact Business Writing (Reports/Emails/Minutes/CVs)	1/2 weeks
MCO024	Effective Diversity Mgt & Inclusion & Building High Performance Team	2 weeks
MCO025	Film & Television Production Essentials	2 weeks
MCO026	Proof Reading, Editing, Email Etiquette and Minute Writing	2 weeks
MCO027	Personal Mastery & Effective Communication Presence	2 weeks
MCO028	Power of Influence in Leadership Development & Innovation	2 weeks
MCO029	Managing Diversity in the Workplace-A Current Must	2 weeks
MCO030	Adaptive & Value-based Leadership for VUCA Challenges	2 weeks
MCO031	Verbatim & Hansard For Official Parliamentary Reporters	2 weeks
MCO032	Library Catalogue and Coding	2 weeks
MCO033	Emotional & Cultural Intelligence, Diversity & Innovation at Workplace	2 weeks
MCO034	Copy Editing & Proofreading for Print Media	2 weeks
MCO035	Anger Management and Assertiveness Skills	1 week
MCO036	Community Engagement & Dvpt Communication & Advocacy	2 weeks
MCO037	Communication & Digital Communication Management	3 weeks
MCO038	Change Management Conflict Management P. Nagetistica Chill	2 weeks
MCO039	Change Management, Conflict Management & Negotiation Skills	2 weeks
MCO040	Improving Interpersonal Relations in the Workplace	2 weeks



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MCO041	Digital Strategy for PR and Communication	2 weeks
MCO042	Leadership, Conflict & Diversity Mgt, Emotional & Cultural Intelligence	1 week
MCO043	Emotional Intelligence for Leaders	1 week
MCO044	Facilitation and Audience Management Skills	1 week
MCO045	Graphic Design for Non-Designers	1 week
MCO046	Enhanced Communication Strategy Skills	1 week
MCO047	Integrated Reporting-Fundamentals for PR /Communications Professionals	1 week
MCO048	Effective Interpersonal skills in the Workplace	1 week
MCO049	Management & Leadership Development	1 week
MCO050	Management Dvpt Programme For New & Middle Managers	2 weeks
MCO051	Managing Organisational Communication	2 weeks
MCO052	Basic Principles of PR for Frontline PR Practitioners	2/3 weeks
MCO053	Technical Report Writing & High Impact Presentation Skills	1/2 weeks
MCO054	Women in Management: Communication & Leadership Skills	1 week
MCO055	Key Messaging and Being Media Ready	1/2weeks
MCO056	Community Relations and Development Communication	2 weeks
MCO057	Effective Supervision Skills in the Modern Workplace	2 weeks
MCO058	Managing the Transition - From Colleague to Boss	2 weeks
MCO059	Social Media Community Management, Engagement & Crisis	
	Management	2 weeks
MCO060	Video Production & Editing Skills	2 weeks
MCO061	Electronic Media (Radio & Television) Presentation & Ethical Reportage	2 weeks
MCO062	Media & Public Relations Skills	2 weeks
MCO063	Social Media Strategy Development, Content Creation & Curation,	
	Advertising, Analysis, Measurements & Influencer Marketing	2 weeks
MCO064	Advanced Social Media Marketing & Strategy Development	2 weeks
MCO065	Central Banks Communication Systems & Leadership in the Digital Era	2 weeks





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CODE	MARKETING & SALES COURSES	DURATION
MSA001	Contemporary Digital Marketing Essentials	2 weeks
MSA002	Tools & Strategies for Measuring Marketing Campaigns Success	2 weeks
MSA003	Customer Relationship Management (CRM)	2 weeks
MSA004	Advertising & Brand Management Concepts & Practices	2 weeks
MSA005	Customer Focused Marketing	2 weeks
MSA006	Branding & Brand Management	2 weeks
MSA007	Personal Branding as a Marketing Tool	2 weeks
MSA008	New Product Development & Marketing Management	2 weeks
MSA009	Developing & Managing Customer Base	2 weeks
MSA010	Consumer Behavior Analysis & Management	2 weeks
MSA011	Market research and Product development strategies	2 weeks
MSA012	Advertising & Sales Promotion Concepts & Practices	2 weeks
MSA013	Strategic Marketing Management Principles & Practices	2 weeks
MSA014	Innovation, Entrepreneurship & Sales Management	2 weeks
MSA015	Quality Customer Service Management	2 weeks
MSA016	Sales & Marketing Management	2 weeks
MSA017	Planning Strategic Marketing	2 weeks
MSA018	Best Practice in Quality Management	2 weeks
MSA019	Quality & Customer Service Enhancement Skills	2 weeks
MSA020	Social Media Best Practice in Modern Marketing	2 weeks
MSA021	Advanced Skills in Marketing & Customer Care	2 weeks
MSA022	Best Practice in Quality Management	1 week
MSA023	Customer Service Excellence for Managers	1 week
MSA024	Measuring, Monitoring & Improving the Customer Experience	2 weeks
MSA025	Lean Management Tools, Fundamentals & Best Practices	2 weeks
MSA026	Handling Angry Customers & Customer Service Excellence	2 weeks
MSA027	Product Management for Business to Business (B2B) Companies	2 weeks
MSA028	Integrating Budgeting, Forecasting & Business Planning	2 weeks
MSA029	Customer Experience Perfection for Modern Managers	2 weeks
MSA030	Market & Business Research Intelligence	2 weeks
MSA031	Strategic Distribution & Channel Management	2 weeks



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CODE	CONTRACT MANAGEMENT COURSES	DURATION
CMA001	Tendering Procedures & Bid Evaluation	2 weeks
CMA002	Contract Administration: Understanding & Implementing Contractual	2 weeks
	Obligations	
CMA003	Contract Manager-Roles & Expectations & Best Practice	2 weeks
CMA004	Effective Writing & Preparation of Contracts & Policies	2 weeks
CMA005	Managing Contractual Claims	2 weeks
CMA006	Project Management for Contract Professionals	2 weeks
CMA007	Successful Contract Negotiations	2 weeks
CMA008	Advanced Contract Management: Planning, Strategy, Development, Legal, Negotiation & Disputes	2 weeks
CMA009	Advanced Contract Drafting, Negotiations & Dispute Management	2 weeks
CMA010	Advanced Contract Management: Contractual Risks	2 weeks
CMA011	Commercial and Business Contracts: A Practical Guide	2 weeks
CMA012	Construction Contracts Masterclass: Developing & Managing Successful Construction Contracts	2 weeks
CMA013	Contracts Risk Management & Compliance	2 weeks
CMA014	International Contracting: Global Sourcing, Selecting Contract Clauses & Successful Completion	2 weeks
CMA015	Managing & Negotiating with Consultants & Contractors: Selecting, Developing & Working with Suppliers	2 weeks
CMA016	Managing Tenders, Specifications & Contracts	2 weeks
CMA017	Oil & Gas Contracts	2 weeks
CMA018	Service Level Agreements: Planning, Negotiating & Managing High Quality Performance Contracts	2 weeks
CMA019	Mastering Contracts Management	2 weeks
CMA020	Tenders and Contract Management	2 weeks
CMA021	Foundations of Advanced Arbitration & Mediation	2 weeks
CMA022	Advanced Arbitration & Mediation	2 weeks
CMA022	Contract Management Principles & Practices	2 weeks
CMA023	Contract Negotiation & Development During & After Crises	2 weeks
CMA024	Contract Law: From Trust - Promise to Contract	2 weeks
CMA025	Judicial Records Management	2 weeks
CMA026	Procurement & Contract Management Essentials	2 weeks



CODE	GENDER EMPOWERMENT & HIV RELATED COURSES	DURATION
GEH001	Media Role in Social Empowerment	2 weeks
GEH002	Gender Analysis & Mainstreaming (GAM)	2 weeks
GEH003	Gender Based Violence; Cultural & Social Implications	2 weeks
GEH004	Media Implications in Gender Violence & HIV/AIDS	2 weeks
GEH005	Public Health & Policy Formulation	2 weeks
GEH006	Gender & Sexuality: Diversity & Inclusion in the Workplace	2 weeks
GEH007	Confronting Gender Based-Violence: Global Lessons for Healthcare	2 weeks
	Workers	
GEH008	Social Norms, Social Change	2 weeks
GEH009	Women in Leadership: Inspiring Positive Change	2 weeks
GEH010	Health Across the Gender Spectrum	2 weeks
GEH011	Gender, Family & Social Change in Contemporary Africa	2 weeks
GEH012	Introduction to The Sociology of Gender	2 weeks
GEH013	Gender & Sexuality: Applications in Society	2 weeks
GEH014	Gender Race and Technology	2 weeks
GEH015	Gender & Environment	2 weeks
GEH016	Doing Gender: Why it Matters	2 weeks
GEH017	Gender & Celebrity Culture: Global Media, Everyday Lives	2 weeks
GEH018	Water for the People: Gender, Human Rights and Diplomacy	2 weeks
GEH019	Gender Based Violence in the Context of Migration	2 weeks
GEH020	Navigate & Embracing Diversity & Inclusion	2 weeks
GEH021	Understanding Unconscious Bias	2 weeks
GEH022	Understanding & Tackling Gender Bias in the Workplace	2 weeks
GEH023	Navigate & Respect Age: Ethnic & Racial Differences	2 weeks
GEH024	Sexual Harassment Prevention for Employees	2 weeks
GEH025	Gender in Research-Workshops	2 weeks
GEH026	Gender & Health	2 weeks
GEH027	Mental Health and Wellbeing in the Modern Workplace	2 weeks
GEH028	Women & Gender Studies	2 weeks
GEH029	Gender Equality & Sexual Diversity	2 weeks
GEH030	Gender Globalisation & Rights	2 weeks
GEH031	Gender, Sexuality & Women's Studies	2 weeks
GEH032	Social & Cultural Analysis & Cultural Competency	2 weeks
GEH033	Multi-Cultural Women's Gender Studies	2 weeks
GEH034	Workplace Mental Health, Strategy, & Culture Change	2 weeks
GEH035	Psychological Safety & Mental Health Leadership	2 weeks
GEH036	AI & Mental Health & Mental Health Data Analytics	2 weeks
GEH037	Mental Health Policy Development	2 weeks





CODE	MONTH OF THE STATE	DAID I WYON
CODE	MONITORING & EVALUATION COURSES	DURATION
ME001	Impact Evaluation for Evidence Based Policy in Development	2 weeks
ME002	Participatory Monitoring and Evaluation	2 weeks
ME003	Utilization Focused Evaluation	2 weeks
ME004	Monitoring and Evaluation Consultancy	2 weeks
ME005	Results-Based Project Management: Monitoring and Evaluation	2 weeks
ME006	Geographic Information Systems & Remote Sensing in M&E	2 weeks
ME007	Systematic Reviews for Evidence-based M & Evaluation	2 weeks
ME008	Monitoring and Evaluation of Development Projects	2 weeks
ME009	Advanced Project Management, Monitoring & Evaluation	3 weeks
ME010	M & E: Data Collection, Tools & Analysis	2 weeks
ME011	Project Planning, Monitoring and Evaluation	3 weeks
ME012	Monitoring and Evaluation Report Writing	1 weeks
ME013	Project Monitoring and Evaluation Strategies	2 weeks
ME014	Project Implementation, Monitoring and Evaluation	2 weeks
ME015	M&E Public Finance & Performance-Based Budgeting	2 weeks
ME016	Monitoring & Evaluation: Strategic Public Management	2 weeks
ME017	Monitoring & Evaluation in Programme Based Budgeting	2 weeks
ME018	M&E: Strategic Public Management & Project Management with Microsoft	2 weeks
ME019	Data Analysis in M&E using PowerBI & R	2 weeks
ME020	Project Delay Management & Claim Assessment	2 weeks
ME021	Post Crisis Project Recovery Planning & Controlling	2 weeks
ME022	Construction Materials & Building Systems, Cost Estimating & Cost Control	2 weeks
ME023	Feasibility Studies: Preparation, Analysis & Evaluation	2 weeks
ME024	Risk Assessment & Risk Management for Oil & Gas Projects	2 weeks
ME025	Finance for Engineers, Project & Technical Professionals	2 weeks
ME026	Managing Multiple Tasks, Priorities & Deadlines	2 weeks
ME027	Mastering Portfolios, Programmes & Projects	2 weeks
ME028	Advanced Earthmoving Machines for Construction Projects	2 weeks
ME029	Construction Site Management & Supervision	2 weeks
ME030	Mastering Project Management Office (PMO)	2 weeks
ME031	Grants Management & Aid Coordination	2 weeks
ME032	Grant & Proposal Writing	2 weeks
ME033	Fundraising & Grants Management	2 weeks
ME034	Monitoring & Evaluation: Project Mgt for the UN, Government, & NGOs	2 weeks
ME035	Monitoring, Evaluation, and Learning for NAP Processes	2 weeks
ME036	Monitoring and Evaluation in Global Health	2 weeks
ME037		2 weeks



CODE	PROJECT MANAGEMENT COURSES (PMP)	DURATION
PMP001	Project Management Information System	2 weeks
PMP002	Management & Implementation of Development Projects	2 weeks
PMP003	Project Fundraising and Resource Mobilization Strategy	2 weeks
PMP004	Project Appraisal, Financing and Negotiation Techniques	2 weeks
PMP005	Project Formulation and Feasibility Study Analysis	2 weeks
PMP006	Public Works Project Management	2 weeks
PMP007	Project Contract Management & Blockchain Project Mgt	2 weeks
PMP008	Feasibility Studies: Preparation, Analysis and Evaluation	2 weeks
PMP009	Project Governance: Accountability & Risk Mgt Best Practices	2 weeks
PMP010	Project Management for Engineers & Project Teams	2 weeks
PMP011	Project Management & Leadership Development	3 weeks
PMP012	Project Management for the Energy Sector	2 weeks
PMP013	Advanced Project Planning & Implementation	2 weeks
PMP014	Project & Environmental Management	2 weeks
PMP015	Managing Microfinance Projects	2 weeks
PMP016	Project Management for Donor Funded Projects	3 weeks
PMP017	Project Portfolio & Project Risk Management	2 weeks
PMP018	Project Delay Management & Claim Assessment Master Class	2 weeks
PMP019	Project Financial Management	2 weeks
PMP020	Advanced Project Management & Leadership Development	2 weeks
PMP021	Advanced Risk, Reliability & Safety Mgt Techniques	2 weeks
PMP022	Project Scheduling, Cost Planning & Value Engineering	2 weeks
PMP023	Project Finance & Financial Analysis Techniques for Infrastructure Projects	2 weeks
PMP024	Effective Project Control Systems for Post Crisis Developments	2 weeks
PMP025	Financing Natural Resources: Oil, Gas and Mining Projects	2 weeks
PMP026	Data Analysis in Project Management using PowerBI & R	2 weeks
PMP027	Construction Operations: Enhancing Project Efficiency & Safety	2 weeks
PMP028	Building Task Leadership Skills & Leading a Project Team	2 weeks
PMP029	Public-Private Partnerships, Project Preparation & Contract Mgt	2 weeks
PMP030	Operational Excellence in Project Management; During & After Crisis	2 weeks
PMP031	Enterprise Project Management & Business Performance	2 weeks
PMP032	Project Risk, Uncertainty & Decision Analysis	2 weeks
PMP033	Project Appraisal & Analysis	2 weeks
PMP034	Information & Communication Technology Project Management	2 weeks
PMP035	Prevention of Fraud & Corruption in Infrastructure Projects	2 weeks
PMP036	Project Cycle Management for Government	2 weeks
PMP037	Management of Public Utility Projects	2 weeks
PMP038	Building & Sustaining an Effective Project Management Office (PMO)	2 weeks
PMP039	Operations, Risk Management & Mitigation	2 weeks



CODE	LAND, AGRICULTURE, WATER & WILDLIFE COURSES	DURATION
LWW001	Public Policies for Rural Development in Developing Countries	2 weeks
LWW002	Land Grab and Conflict Resolution	2 weeks
LWW003	Sustainable Development and Land Use Planning	2 weeks
LWW004	Water Management and Sustainable Development Goals	2 weeks
LWW005	Sustainable Development, Goals and Land Degradation	2 weeks
LWW006	Land Policy Formulation, Implementation and Evaluation	2 weeks
LWW007	Managing Land for Sustainable Development	2 weeks
LWW008	Poverty Alleviation Policies, Strategies and Challenges	2 weeks
LWW009	Water Policy and Strategy for Implementation	2 weeks
LWW010	Agricultural Development Management	2 weeks
LWW011	Agricultural Project Management Strategies	2 weeks
LWW012	National Water Supply Policy Implementation Strategy	2 weeks
LWW013	Monitoring and Evaluating Water Programme	2 weeks
LWW014	Implementation of Community Empowerment for Rural & Urban Dvpt	2 weeks
LWW015	Integrated Water Resources Management	2 weeks
LWW016	Water Resources Policy and Management	2 weeks
LWW017	Community Participation in Rural & Urban Dvpt Projects	2 weeks
LWW018	Integrated Natural Resource Management for Sustainability	2 weeks
LWW019	Management of Urban Housing	2 weeks
LWW020	Water and Sanitation Management	2 weeks
LWW021	Wastewater Conservation Methods & Strategies (Recycling & Re-use)	2 weeks
LWW022	Monitoring and Evaluation of Forestry and Wildlife Projects	2 weeks
LWW023	Data Analysis and Use of Statistical Tools	2 weeks
LWW024	Water Treatment Process Operations Level 2	2 weeks



CODE	SUPPLY CHAIN, PROCUREMENT & LOGISTICS COURSES	DURATION
SPL001	Transport, Logistics and Procurement Management	2 weeks
SPL002	Understanding Procurement Contracts Mgt & Service Level Agreements	2 weeks
SPL003	Fleet Management Practices & Principles	2 weeks
SPL004	Procurement for Donor Funded Projects	2 weeks
SPL005	Strategies in Supply Chain M, Logistics & Procurement	2 weeks
SPL006	Adv Public Sector Goods, Equipment, Works & Services Procurement	2 weeks
SPL007	Aligning Inventory Management to Production Systems	2 weeks
SPL008	Public Sector Procurement and Contract Management	2 weeks
SPL009	Understanding Public Procurement Tendering Processes	2 weeks
SPL010	Management of Stores and Inventory	2 weeks
SPL011	Supply Chain Relationships Continuum & Contracts Mgt	2 weeks
SPL012	Advanced International Procurement Management	2 weeks
SPL013	E-Procurement and Contract Project Management	2 weeks
SPL014	Management and Maintenance of Corporate Assets	2 weeks
SPL015	Fraud Detection, Investigation & Prevention in Procurement	2 weeks
SPL016	Tender Preparation and Evaluation Techniques	2 weeks
SPL017	Retail Management Practices & Principles	2 weeks
SPL018	Contract Management & Performance Monitoring & Evaluation	2 weeks
SPL019	Advanced Warehousing and Inventor Management	2 weeks
SPL020	Import and Export (International Trade)	2 weeks
SPL021	International Trade (Import and Export)	2 weeks
SPL022	Value Chain & Supply Chain Management	2 weeks
SPL023	Supply Chain Finance and Blockchain Technology	2 weeks
SPL024	Supply Chain Design & Supply Chain Analytics	2 weeks
SPL025	Third Party Logistics (3PL), Warehouse, Transportation & S Chain Mgt	2 weeks
SPL026	Global Procurement and Sourcing	2 weeks
SPL027	Transparent Food Supply Chains	2 weeks
SPL028	Supply Chain Finance Market and Fintech Ecosystems	2 weeks
SPL029	Supply Chain Fundamentals and Principles	2 weeks
SPL030	Procurement Strategy Mgt & Procurement in the Post Crisis Environment	2 weeks
SPL031	Introduction to Supply Chain Finance and Blockchain Technology	2 weeks
SPL032	Future Developments in Supply-chain, Finance & Blockchain Technology	1 week
SPL033	International Project Management	2 weeks
SPL034	Supply Chain Dynamics, Sourcing & Analysis	2 weeks
SPL035	International Procurement of Consulting Services	2 weeks
SPL036	Enterprise Resource Planning (SAP)	1 week
SPL037	Demand and Supply Analytics Supply Chair Technology and Systems	1 week
SPL038	Supply Chain Technology and Systems Supplier Management Practices & Principles	2 weeks
SPL039 SPL040	Supplier Management Practices & Principles Sustainable Supply Chain Management & Planning	1 week
SPL040 SPL041	Supply Chain Management & Flamming Supply Chain Management Strategy	
SF LU41	Suppry Chain Management Strategy	1 week



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SPL042	Key Success Factors in Supply Chain Finance	1 week
SPL043	Supply Chain Logistics & Analytics	2 weeks
SPL044	Public Sector Supply Chain (Country aligned)	1 week
SPL045	Best Practices for Project Management Success	1 week
SPL046	Understanding Logistics & the Management	2 weeks
SPL047	Supply Chain Operations	2 weeks
SPL048	Supply Chains for Manufacturing	1 week
SPL049	Supply Chain Fundamentals - Transportation Operations	1 week
SPL050	Supply Chain Fundamentals - Warehousing Operations	1 week
SPL051	Supply Chain Fundamentals - Supply Chain Mgt Principles	1 week
SPL052	Supply Chain Fundamentals – Supply-Chain Management & Procurement	2 weeks
SPL053	Supply Chain Fundamentals - Manufacturing & Service Operations	1 week
SPL054	Logistics and Supply Chain Management	2 weeks
SPL055	Global Sourcing & Supply Chain Management	2 weeks
SPL056	Lean Leadership for Supply Chain Professional	2 weeks
SPL057	Medical Procurement & Supply Chain Management	2 weeks
SPL057	Procurement, Fraud, Detection & Investigation	2 weeks
SPL058	Procurement & Contract Management Essentials	2 weeks
SPL059	Inventory & Supply Chain Management	2 weeks
SPL060	Strategic Inventory Mgt & Supply Chain Excellence in the Digital Age	2 weeks
SPL061	Strategic Inventory & Warehouse Management in the Digital Age	2 weeks
SPL062	Stores, Warehouse & Inventory Management	2 weeks





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CODE	TRANSPORT & LOGISTICS MANAGEMENT (TLM)	DURATION
TLM001	Supply Chain Fundamentals-Transportation Operations	2 weeks
TLM002	Global Logistics Practices & Principles	2 weeks
TLM003	International Trade Law and Sales Contracts	2 weeks
TLM004	Global Logistics Management & Professional Communication	1 week
TLM005	Logistics and Global Trade	1 week
TLM006	Importing, Exportation & Transportation	1 week
TLM007	Shipping Role Players	1 week
TLM008	Clearing and Forwarding Practices & Principles	2 weeks
TLM009	Transportation Modes	1 week
TLM010	Freight Forwarding Foundation	1 week
TLM011	Maritime Shipping Foundation	1 week
TLM012	International Payments	1 week
TLM013	Water Transportation & Distribution	2 weeks
TLM014	Goods Classification & Duties	1 week
TLM015	Freight Forwarding Business	1 week



CODE	PARLIAMENTARY COURSES	DURATION
CODE	Parliamentary Studies	DURATION
PS001	Parliamentary Affairs	2 weeks
PS002	Parliamentary Committees	2 weeks
PS003	Roles/Work of Public Accounts Committees	2 weeks
PS004	Legislative Drafting	2 weeks
PS005	Legislative Processes	2 weeks
PS006	Parliamentary Communications	2 weeks
10000	Turnamentary Communications	2 Weeks
	Governance & Anti-Corruption	
GA007	Governance & Accountability	2 weeks
GA008	Anti-Corruption	2 weeks
GA009	Tracking Financial Corruption	2 weeks
GA010	Anti-Money Laundering & Countering Financing of Terrorism	2 weeks
311010	This islands and the comments of reflection	2 Weeks
	Electoral Affairs	
EA011	Management of Electoral Processes	2 weeks
EA012	Strategic Reform of Electoral Processes	2 weeks
EA013	Electoral Processes in Post Conflict Environments	2 weeks
EA014	Electoral Conflict Resolution	2 weeks
EA015	Political Finance Regulation	2 weeks
	Policy & Public Administration	1 week
PPA015	Strategic Policy Planning	1 week
PPA017	Policy Implementation & Evolution	1 week
PPA018	Strategic Public Administration	1 week
PPA019	Public Management & Leadership	1 week
PPA020	Models of Public Service Delivery	1 week
PPA021	Strategic Public Procurement Planning	1 week
PPA022	Project & Programme Management	1 week
PPA023	Strategic Change Management	1 week
PPA024	International Public Sector Accounting Standards	1 week
PPA025	Strategic Innovation	1 week
PPA026	Public Human Resources Management	1 week
PPA027	Public Financial Management	1 week
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	Regulation Programmes	
PR028	International Regulatory Affairs	2 weeks
PR029	Strategic Regulatory Reforms	2 weeks
PR030	Utilities Regulation	2 weeks





CODE	PARLIAMENTARY COURSES	DURATION
0022	Security, Diplomacy & Conflict Resolution	D CIUIIIOI (
SDCR031	The Future Migration	2 weeks
SDCR032	Security and Defense Policy	2 weeks
SDCR033	Strategic Workforce Resource Planning	2 weeks
SDCR034	Trade Dispute Resolution - Crisis Simulation	2 weeks
SDCR035	Security, Diplomacy and Conflict Programme	2 weeks
SDCR036	Conflict Resolution, Transformation and Peacebuilding	2 weeks
SDCR037	Tackling Human Trafficking	2 weeks
SDCR038	Promotion and Implementation of Human Rights	2 weeks
SDCR039	International Security	2 weeks
SDCR040	Strategic Economic Diplomacy	2 weeks
SDCR041	Strategic International Trade Policy and Promotion	2 weeks
SDCR042	Strategic Trade and Investment	2 weeks
	People, Infrastructure and Development	
PID043	Strategic Health Planning	2 weeks
PID044	Strategic Gender Equity Planning	2 weeks
PID045	Strategic Migration Management	2 weeks
PID046	Economic Development	2 weeks
PID047	Refugee and Forced Migration Policy	2 weeks
PID048	Strategic Education Planning	2 weeks
PID049	Technology and Development	2 weeks
PID050	Strategic Employment and Labour Policy	2 weeks
PID051	Strategic Public Transportation Planning	2 weeks
PID052	Social Development	2 weeks
PID053	Strategic Investment - Foreign Direct Investment (FDI), Trade & Islamic Finance	2 weeks
PID054	Industry and Infrastructure	2 weeks
PID055	Disaster Risk Reduction	2 weeks
	Environmental Programmes	
PID056	Strategic Climate Change Adaptation	2 weeks
PID057	Strategic Sustainable Energy Planning	2 weeks
PID058	Strategic Food Security Planning	2 weeks
PID059	Strategic Water Resource Planning	2 weeks



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CODE	MARITINE & SHIPPING	DURATION
MS001	Business Analytics for Strategic Decisions	1 week
MS002	Maritime Law - An Introduction to Shipping Transactions	1 week
MS003	Shipping Sales Funnel	1 week
MS004	Maritime Safety Policies and Regulations	2 weeks
MS005	Offshore Field Development	2 weeks
MS006	Marine Insurance	2 weeks
MS007	Transport and Logistics	2 weeks
MS008	Port Development	2 weeks
MS009	Port Economics	2 weeks
MS010	Tanker Cargo Operations	1 week
MS011	Dry Dock Planning and Management	2 weeks
MS012	Marine Purchasing	2 weeks
MS013	Heavy Lift in Shipping	1 week
MS014	Subsea Engineering	2 weeks
MS015	Maritime Cyber Security	1 week
MS016	Ship Finance	2 weeks
MS017	Vessel Valuation	1 week
MS018	Digital Shipping	1 week
MS019	Cargo Surveying	1 week
MS020	Super Cargo Operations	1 week
MS021	Pleasure Vessel Surveying	1 week
MS022	Shipyard and Boatyard Management	2 weeks
MS023	Laytime and Demurrage	1 week
MS024	Container Shipping	1 week
MS025	Ballast Water Management	1 week
MS026	Trade and Transport Regulation	1 week
MS027	Maritime Environment Management	2 weeks
MS028	Contracting New Buildings	1 week
MS029	Container Terminal Operations and Management	2 weeks
MS030	Crew Management	1 week
MS031	Maritime Safety Management and the ISM Code	2 weeks
MS032	Classification and Statutory Surveys	1 week
MS033	Smart Shipping	1 week
MS034	Vessel Maintenance Management	2 weeks
MS035	Maritime Business management	2 weeks
MS036	Ship Registration	1 week
MS037	Bunkering Operations and Management	2 weeks
MS038	Marine Accident Investigation	1 week
MS039	Port Management	2 weeks
MS040	Shipping Business	2 weeks
MS041	Alternative Marine Surveying Techniques	1 week





MS042	Marine Pollution and Prevention Management	1 week
MS043	Marine Management and Leadership	2 weeks
MS044	Oil Spill Response	1 week
MS045	Marine Operations Management	2 weeks
MS046	Maritime Law and Shipping Contracts	2 weeks
MS047	Logistics Management	2 weeks
MS048	Terminal Management	2 weeks
MS049	Environmental Best Practices for Seaports	2 weeks
MS050	Maritime Disputes and Arbitration	1 week
MS051	Ship Finance and Vessel Ownership	1 week
MS052	Maritime Fire Safety	1 week
MS053	Commercial Management and Procurement	2 weeks
MS054	International Maritime Law	1 week



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CODE	CORPORATE GOVERNANCE	DURATION
CGP001	Good Governance, Ethics, Integrity & Anti-Corruption	2 weeks
CGP002	Contract Preparation and Management	2 weeks
CGP003	Policy Analysis for Parliamentarians & Policy makers	2 weeks
CGP004	Governance at Country & Corporate Level	2 weeks
CGP005	Advanced Public Administration & Management	2 weeks
CGP006	Monitoring & Evaluation of Legal Systems	2 weeks
CGP007	Public Policy Formulation, Implementation & Evaluation	2 weeks
CGP008	Democracy & Parliamentary Administration	2 weeks
CGP009	Parliamentary Committee Functions & Management	2 weeks
CGP010	Negotiations & Conflict Management in the Workplace	2 weeks
CGP011	Ethical & Integrity Issues in the Judiciary systems	2 weeks
CGP012	Money Laundering Practices & Control Strategies	2 weeks
CGP013	Public Policy & Administrative Governance	2 weeks
CGP014	Fraud Detection, Prevention & Control in the Workplace	2 weeks
CGP015	Corporate Governance Principles & Practices	2 weeks
CGP016	Corporate Governance for Senior Managers & Board Members	2 weeks
CGP017	Governance & Anticorruption: Effective Policy & Enforcement	2 weeks
CGP018	Corporate Governance for Banks & Financial Institutions	2 weeks
CGP019	Advanced Corporate Analysis, Valuation & Financial Modelling	2 weeks
CGP020	Insurance as a Risk Mitigation Strategy	2 weeks
CGP021	Enterprise Risk Management	2 weeks
CGP022	Governance Risk, Management & Compliance	2 weeks
CGP023	Risk Oversight & The Role of The Board	2 weeks
CGP024	Improving Leadership, Governance & Risk Management in Non-Profit Organisations Specialisation	2 weeks
CGP025	Fundamentals of Board Service & Board Diversity & Inclusion	2 weeks
CGP026	Environmental, Social & Governance (ESG) & Sustainability-Focused	
	Governance	2 weeks
CGP027	Digital Transformation for Company Directors	2 weeks
CGP028	Sustainability, Climate Risk (SCR) & Climate Reporting	2 weeks
CGP029	Climate Risk, Valuation, & Investing	2 weeks
CGP030	Carbon Reduction, Net-Zero Strategies & Regulatory Compliance	2 weeks
CGP031	Building Climate Resilience through Ecosystem-Based Adaptation Planning	2 weeks
CGP032	Strengthening Climate Adaptation & Resilience	2 weeks
CGP033	Fundamentals of Waste Management & Circular Economy	2 weeks
CGP034	Circular Economy & Resource Efficiency for Sustainable Waste Mgt	2 weeks
CGP035	Integrated Waste Management For A Smart City	2 weeks
CGP036	Municipal Solid Waste Management & Energy Recovery	2 weeks



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CODE	HUMAN RESOURCES MANAGEMENT	DURATION
HRM001	Industrial Relations Management	2 weeks
HRM002	Human Resources Management & Law	2 weeks
HRM003	Education Administration & Management	2 weeks
HRM004	Change Management and Organisational Development	2 weeks
HRM005	Skills Acquisition & Capacity Development	2 weeks
HRM006	Performance Management & Development	2 weeks
HRM007	Strategic Workforce Planning Management	2 weeks
HRM008	Engagement Management, Retention & Career Development	2 weeks
HRM009	Conflict Management & Conflict Resolution	2 weeks
HRM010	Public Enterprise Management	2 weeks
HRM011	Training Management and Training Needs Analysis	2 weeks
HRM012	Effective and Dynamic Role of Modern Trade Unions	2 weeks
HRM014	Organisational Change Management & Organisational Restructuring	2 weeks
HRM014	Labour Market Information Systems	2 weeks
HRM015	Labour Relations and Law	2 weeks
HRM016	Personnel Management – Principles and Practices	2 weeks
HRM017	Human Resources Information systems - Computerised HR	2 weeks
HRM018	Performance Appraisal Strategies	2 weeks
HRM019	Human Resource Development	2 weeks
HRM020	Aligning Human Resources Planning to Corporate Strategy	2 weeks
HRM021	Public Relations & Human Capital Management	2 weeks
HRM022	Management & Supervision Skills in the Workplace Coaching	2 weeks
HRM023	Counselling & Mentoring Supervisors	2 weeks
HRM024	Improving Employee Engagement through Welfare, Wellness & Motivation Programmes	2 weeks
HRM025	Integrated Talent Management - Linking Strategy, People & Results	2 weeks
HRM026	Human Resource Management & Development	2 weeks
HRM027	Management of Training Function	2 weeks
HRM028	Training in Psychology, Guidance & Counselling Techniques	2 weeks
HRM029	Job Evaluation & Salary Structure Design	2weeks
HRM030	Advanced Excel Skills & Dashboard for Compensation Professionals	2 weeks
HRM031	Innovations in Workforce Planning & Organizational Dvpt	2 weeks
HRM032	Policy & Strategic Partnership in HR	2 weeks
HRM033	Pension, Social Security Planning & Administration	2 weeks
HRM034	Strategic Human Resource & Performance Management	2 weeks
HRM035	Remuneration & Benefits Realisation Management (BRM)	2 weeks
HRM036	Human Resource Information Systems	2 weeks
HRM037	Retirement Planning Management	2 weeks
HRM038	Employee Engagement, Retention & Career Management	2 weeks



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HRM039	Supervisory and Operations Management	2 weeks
HRM040	Policy Formulation, Implementation & Evaluation	2 weeks
HRM041	Total Quality Management (TQM)	2 weeks
HRM042	Advanced Public Administration & Management	2 weeks
HRM043	Advanced Public Sector Management	2 weeks
HRM044	Advanced Human Resources Management	2 weeks
HRM045	Competency Profiling & Assessment in HR Management	2 weeks
HRM046	Effective Employee Relations Officer Training	2 weeks
HRM047	HR Processes, Culture & Change Management Programme	2 weeks
HRM048	The Future of HR: Re-Engineering the Employee Experience	2 weeks
HRM049	Performance Management System Designing & Implementing	2 weeks
HRM050	HR Leadership - Competencies for Exceptional Performance	2 weeks
HRM051	Competencies - Design, Development & Implementation	2 weeks
HRM052	Digital Transformation in Human Resources	2 weeks
HRM053	Human Resources Metrics & Workforce Analysis	2 weeks
HRM054	Advanced Compensation, Benefits & Rewards Management	2 weeks
HRM055	Business Systems: Analysis & Design	2 weeks
HRM056	Conducting Effective Employee Audits & Satisfaction Surveys	2 weeks
HRM057		2 weeks
HRM058	Modern Professional Excellence: Developing Capacity: Precision &	
	Attention to Detail in the Digital World	2 weeks
HRM059	AI for Human Resources: Recruitment & Employee Experience	2 weeks
HRM060	Performance Mgt, Improvement Planning & Performance Culture Dvpt	2 weeks
HRM061	Performance Management Using Data Envelopment Analysis (DEA) &	
	Stochastic Frontier Analysis (SFA)	2 weeks
HRM062		2 weeks





CODE	MANANCE ENTER CALL A FINANCIAL MANANCE AND ACCUMENTS	DUDATION
CODE	MINING, ENERGY & ENVIRONMENTAL MANAGEMENT	DURATION
MEM001	Health & Safety, Environmental, Risk & Quality (SHERQ) Management	
	in the Mining Sector	2 weeks
MEM002	Conservation of Natural Resources for Sustainable Mining Operations	2 weeks
MEM003	PR, Good Governance & Social Responsibility in the Mining Sector	2 weeks
MEM005	Mining Waste Disposal Methods	2 weeks
MEM006	Surveying Strategies, Tools & Technology Considerations in Mining	2 weeks
MEM007	Mineral Exploration, Extraction & Processing Management	2 weeks
MEM008	Legal Issues in the Mining Sector	2 weeks
MEM009	Surface Mining Conservation & Rehabilitation Methods	2 weeks
MEM010	Conducting Environ Impact Assessment (EIA) in Mining Operations	2 weeks
MEM011	Environmental Impact Assessment for Donor Funded Projects	2 weeks
MEM012	Environmental Management Accounting.	2 weeks
MEM013	Enviro Degradation & Pollution Causes, Effects & Remedial Actions	2 weeks
MEM014	Mining Project Management	2 weeks
MEM015	Enviro & Pollution Control in Mining & Energy Projects & Operations	2 weeks
MEM016	Community Relations, Negotiation & Conflict Management in Mining	2 weeks
MEM017	Total Quality Management in Civil & Metallurgical Laboratory Mgt	2 weeks
MEM018	Geographical Information Systems (GIS) & Surveying Technologies	2 weeks
MME019	Methods & Techniques of Effective Solid Waste Management	2 weeks
MEM020	Hazardous Waste Mgt & Pollution Prevention & Mitigation	2 weeks
MEM021	Energy Project Planning, Monitoring & Evaluation	2 weeks
MEM022	Industrial Waste Management Methods & Strategies	2 weeks
MEM023	Energy Efficiency in Mining Operations	2 weeks
MEM024	Crushing, Grinding Technology & Processes: Contemporary Approach	2 weeks
MEM025	Environmental Management Systems & Law	2 weeks
MEM026	Participatory Environmental Mgt Planning, Implementation, M & E	2 weeks
MEM027	Emergency Preparedness & Disaster Management	2 weeks
MEM028	Energy Management Systems for Sustainable Mining Dvpt	2 weeks
MEM029	Environmental Mgt Systems, Auditing Programme & Application	2 weeks
MEM030	Regulatory Frameworks for Environmental Management & Planning	2 weeks
MEM031	Ecosystem & Bio-diversity Management in Mining	2 weeks
MEM032	Climate Change, Adaptation & Environmental Management	2 weeks
MEM033	Guidance & Setting of Water & Electricity Tariffs	2 weeks
MEM034	Project Management for the Energy Sector	2 weeks
MEM035	Geographical Information Systems (GIS) & Remote Sensing	2 weeks
MEM036	Digital Transformation in Utility Billing & Revenue Cycle Analytics	2 weeks
MEM037	Advanced Billing Operations, Collections Strategy & Management	2 weeks
MEM038	Utility Revenue Mgt, Energy Transition Economics & Regulatory	
	Compliance	2 weeks
MEM039	Revenue Collections in Electricity Bills	2 weeks
MEM040	Energy Integration Billing & Customer Experience in Collections	2 weeks





CODE	INFORMATION & COMMUNICATION TECHNOLOGY	DURATION
ICT001	Office Productivity Software Skills	2 weeks
ICT002	Artificial Intelligence: Implications for Modern Business Strategy	2 weeks
ICT003	Computer Network Administration	2 weeks
ICT004	Database & Website Development & Management Systems	2 weeks
ICT005	IT Security and Cybercrime Prevention	2 weeks
ICT006	Electronic Data & Records Management	2 weeks
ICT007	Information System Development Process	2 weeks
ICT008	Computer Fraud and Security	2 weeks
ICT009	Strategic Information Technology Management	2 weeks
ICT010	Computerized Applications in Project Management (MS Project)	2 weeks
ICT011	Computerized Application in Finance and Accounting	2 weeks
ICT012	Computer Applications for Managers	2 weeks
ICT013	Computerized Draughting using AutoCAD	2 weeks
ICT014	Hardware and Software Maintenance	2 weeks
ICT015	Website Development and Maintenance	2 weeks
ICT016	IT Customer Service and Network Support with Linux	2 weeks
ICT017	Cloud Computing: Principles and Best Practice	2 weeks
ICT018	Electronic Document and Records Management Systems	2 weeks
ICT019	Business Intelligence and Big Data Analysis	2 weeks
ICT020	Windows Virtualisation	2 weeks
ICT021	Linux Administration	2 weeks
ICT022	ITC Security Awareness	2 weeks
ICT023	Adobe Creative Cloud 1	2 weeks
ICT024 ICT025	CC Adobe Illustrator, InDesign & Photoshop Skills Data Analysis & Population Size Estimations Using RDS Analyst	2 weeks
ICT025	Data Mgt & Statistical Data Analysis Using PowerBI/ Tableau / RDS-A / R	2 weeks
ICT027	Graphic Design for Non Designers	2 weeks
ICT027	IT System: Identity & Access Management	2 weeks
	, ,	2 weeks
ICT029	Data Visualisation Techniques	2 weeks
ICT030	Emerging Technologies For Business Transformation	2 weeks
ICT031	Digital Libraries Management, Administration & Techniques	2 weeks
ICT032	Data Analysis, Dashboard Reporting & Financial Modelling with Excel	2 weeks
ICT033	ICT Policy Formulation & Implementation	2 weeks
ICT034	IT Projects & Service Management (ITPSM)	2 weeks
ICT035	Computer Forensics & Auditing	2 weeks
ICT036	Data Privacy & Security in Artificial Intelligence Systems	2 weeks
ICT037	Microsoft Power Platform Developer	2 weeks





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ICT038	Introduction to Cybercrime, Digital Forensics & Data Mining	2 weeks
ICT039	Cybercrime Legislation, Legal Frameworks, Types of Cyber Threats & Attack vectors	2 weeks
ICT040	Network Vulnerabilities & Exploitation Techniques	2 weeks
ICT041	Malware Analysis & Classification, Social Engineering Tactics & Countermeasures	2 weeks
ICT042	Dark Web Operations & Cryptocurrency-Enabled Crimes	2 weeks
ICT043	Identity theft, Financial fraud, Ransomware Attacks & Extortion schemes	2 weeks
ICT044	Online harassment, Stalking, Cyberbullying, Child exploitation & Illegal Content Distribution	2 weeks
ICT045	Digital Evidence Collection & Preservation	2 weeks
ICT046	Cyber Forensic Investigation Techniques & Attribution Challenges in Cybercrime	2 weeks
ICT047	Incident Response Planning & Execution, Chain of Custody in Digital Evidence	2 weeks
ICT048	Risk Assessment, Threat Modelling & Cybersecurity Best Practices	2 weeks
ICT049	Security Awareness, Encryption & Data Protection Techniques	2 weeks
ICT050	Performance Management Using Data Envelopment Analysis (DEA) & Stochastic Frontier Analysis (SFA)	2 weeks
ICT051	Fundamentals of Generative AI & LLM Learning Paths	2 weeks
ICT051	Enterprise AI Strategy, AI Ethics & Governance	2 weeks



CODE	TOURISM & HOSPITALITY INDUSTRY	DURATION
THI001	Eco-Tourism Principles and Practices	2 weeks
THI002	E-Tourism Management	2 weeks
THI003	Sustainable Tourism Management and Development	2 weeks
THI004	National Parks and Wildlife Management and Practices	2 weeks
THI005	Policy Development for Sustainable Tourism	2 weeks
THI006	Community Based Natural Resources Management	2 weeks
THI007	Tourism and Leisure Management	2 weeks
THI008	Tourism, Hotel and Front Office Management	2 weeks
THI009	Food Safety and Hygiene in the Catering Industry	2 weeks
THI010	Hospitality Workplace Safety	2 weeks
THI011	Hotel Operations	2 weeks
THI012	Tourism-Introduction to Retail Travel Sales	2 weeks
THI013	Health and Safety in Food Service	2 weeks
THI014	Tourism-Marketing and Promotion	2 weeks
THI015	Food and Beverage Services	2 weeks
THI016	Analysing and Maximising Restaurant Profitability	2 weeks
THI017	Introduction to Travel Patterns and Destinations	2 weeks
THI018	Tourism and Hospitality Management	2 weeks
THI019	Introduction to the Development of the Tourism Industry	2 weeks
THI020	Food Service Excellency-Meat Cutting and Processing	2 weeks
THI021	International Tourism	2 weeks
THI022	Catering Management	2 weeks
THI023	Hotel Management	2 weeks
THI024	Tourism Management	2 weeks
THI025	Hotel and Catering Management	2 weeks
THI026	Hotel and Guesthouse Management	2 weeks
THI027	Restaurant Management	2 weeks
THI028	Entertainment and Leisure	2 weeks
THI029	Travel and Tourism	2 weeks
THI030	Public Relations in Travel and Tourism	2 weeks





CODE	PETROLEUM, OIL, GAS & ENERGY	DURATION
PGE001	Health and Safety, Environmental, Risk and Quality (SHERQ)	DURATION
1 GEOUI	Management in Oil and Gas Industry	2 weeks
PGE002	Understanding Processes and Systems in Oil and Gas Industry	2 weeks
PGE003	Basic Petroleum Economics	2 weeks
PGE004	Basic Petroleum Geology	2 weeks
PGE005	Basic Petroleum Technology	
		2 weeks
PGE006	Basic Petroleum Engineering	2 weeks
PGE007	Basic Drilling Technology	2 weeks
PGE008	Basic Drilling, Completion and Workover Operations	2 weeks
PGE009	Petroleum Project Management	2 weeks
PGE010	Oil and Gas Plant Operations and maintenance	2 weeks
PGE011	Petroleum Data Management and Information Systems	2 weeks
PGE012	Concept Selection and Specification of Production Facilities	2 weeks
PGE013	Introduction to Oil and Gas Production Facilities	2 weeks
PGE014	Process Safety Engineering Principles	2 weeks
PGE015	Applied Water Technology in Oil and Gas Production	2 weeks
PGE016	Fundamental & Practical Aspects of Produced Water Treating	2 weeks
PGE017	Oil Production and Processing Facilities	2 weeks
PGE018	Fundamentals of Process Safety	2 weeks
PGE019	Risk Based Process Safety Management	2 weeks
PGE020	Onshore Gas Gathering Systems: Design and Operations	2 weeks
PGE021	Relief and Flare Systems	2 weeks
PGE022	Separation Equipment; Selection and Sizing	2 weeks
PGE023	Trouble-shooting Oil and Gas Process Facilities	2 weeks
PGE024	Renewable Energy and Sustainability	2 weeks
PGE025	Gas Monetization, New Energy Dvpt, & Greenhouse Gas Accounting	2 weeks





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CODE	PUBLIC HEALTH MANAGEMENT	DURATION
PHM001	HIV/AIDS Communication & Advocacy for Behavioural Change	2 weeks
PHM002	Public Health Service Management and Administration	2 weeks
PHM003	Disaster Management and Recovery Procedures	2 weeks
PHM004	Palliative Care for HIV/AIDS Management	2 weeks
PHM005	Occupational Health and Safety Management	2 weeks
PHM006	Monitoring & Evaluation of HIV / AIDS Programmes & Practice	2 weeks
PHM007	Strategic Public Health Leadership and Management	2 weeks
PHM008	Evaluating Health Care Interventions	2 weeks
PHM009	Quality Management in Hospital and Health Care	2 weeks
PHM010	Improving the Quality of Health Care Services	2 weeks
PHM011	Quality Management in International Health	2 weeks
PHM012	Health and Human Rights	2 weeks
PHM013	Climate Change and Health: Impact and Adaptation Policies	2 weeks
PHM014	Financing Health Care: Principles of Insurance	2 weeks
PHM015	Integrated HIV/AIDS Prevention, Care and Treatment	2 weeks
PHM016	Strategic Management in Health & Development Programmes	2 weeks
PHM017	Sexual & Reproductive Health	2 weeks
PHM018	Strategic Leadership in Health & Development Programmes	2 weeks
PHM019	Disaster Management and Sustainable Development	2 weeks
PHM020	Trauma Counselling and Management	2 weeks
PHM021	Malaria Prevention, Control and Management	2 weeks
PHM022	Gender in Health and Development	2 weeks
PHM023	Healthcare Data Analysis & Use of Statistical Tools	2 weeks
PHM023	Malaria / HIV Data Analysis Using RDS-A / PowerBI / R or STATA	2 weeks
PHM024	Data Analysis & Population Size Estimations Using RDS-Analyst	2 weeks





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CODE	STRATEGIC PARTNERSHIPS FOR PRIVATE SECTOR	DURATION
STP001	Procurement Mgt for Public Private Partnerships (PPP) Projects	2 weeks
STP002	Negotiation Techniques & Conflict Resolution in PP Partnerships	2 weeks
STP003	Public Private Partnerships Infrastructure Projects & Funding	2 weeks
STP004	Planning and Managing Public Private Partnerships	2 weeks
STP005	Strategy Management in the Public Sector	2 weeks
STP006	Developing Strategic Partnerships	2 weeks
STP007	Building Effective Partnerships for Sustainable Development	2 weeks
STP008	Strategic Partnerships	2 weeks
STP009	Strategic Partnerships in the Field of Education, Training & Youth	2 weeks
STP010	Public Service Training and Capacity Building Programme	2 weeks
STP011	Developing Strategic Partnerships, Joint Ventures and Consortia	2 weeks
STP012	Public Service training and Education	2 weeks
STP013	Public-Private Partnerships: PPPs Helping Deliver Better Services	2 weeks
STP014	Public-Private Partnerships Financing Projects & Contracts	2 weeks
STP015	Public-Private Partnerships and Sustainable Development	2 weeks
STP016	Project Finance and Public-Private Partnerships	2 weeks
STP017	Healthcare Data Analysis & Use of Statistical Tools	2 weeks
STP018	Public Sector Supply Chain (Country aligned)	2 weeks



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CODE	ENGINEERING	DURATION
ENG001	Aluminum Construction, Installation & Repair	2 weeks
ENG002	Carpet and Tile Installation	2 weeks
ENG003	Clark Repair, Mending & Plastering	2 weeks
ENG004	Clip Roof Installation & Maintenance	2 weeks
ENG005	Drywall Installation	2 weeks
ENG006	Locksmith Training	2 weeks
ENG007	Suspended Ceilings Installation & Repair	2 weeks
ENG008	Workshop Health & Safety Training	2 weeks
ENG009	Working with Machines	2 weeks
ENG010	Swimming Pool Construction, Maintenance & Repair	2 weeks
ENG011	International Financial Reporting Standards Updates	2 weeks
ENG012	Tank Farms Operations & Maintenance In Oil And Gas	2 weeks
ENG013	Renewable Energy Systems Selection, Design, Costing & Application	2 weeks
ENG014	Planning & Design Of Electrical Distribution Network	2 weeks
ENG015	Circuit Breakers & Switch-to-Gears Inspection, Maintenance, Design,	2 weeks
	Repair & Troubleshooting	
ENG016	Technical Report Writing & Presentation Skills For Engineers &	2 weeks
	Technicians	
ENG017	Management & Financial Skills for Engineers & Technical Personnel	2 weeks
ENG018	Fault-Finding Techniques In Electrical Power Systems	2 weeks
ENG019	Electrical Safety & Auditing	2 weeks
ENG020	Supervision, Metering & Measurement	2 weeks
ENG021	Electrical Safety & Auditing	2 weeks
ENG022	Embarkment, Dam Engineering & Safety	2 weeks
ENG023	Reliability & Operational Performance of Electric Power Systems	2 weeks
ENG024	Design Criteria in Instrumentation Engineering	2 weeks
ENG025	Process & Mechanical Engineering Essentials	2 weeks
ENG026	Process Equipment & Piping Systems	2 weeks
ENG027	Solar PV Plant Maintenance & Operations	2 weeks
ENG028	Heating, Ventilation & Air Conditioning (HVAC) Systems Techniques	2 weeks
ENG029	Applied Digitalisation for Oil & Gas	2 weeks
ENG030	Facilities Mgt in the Water Sector: Liquid & Solid Waste Treatment	2 weeks





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CODE	POLITICS AND PUBLIC ADMINISTRATION	DURATION
PPA001	Local Government Management	2 weeks
PPA002	International Mediation	2 weeks
PPA003	Public Policy formulation	2 weeks
PPA004	Decentralisation / Devolution Model	2 weeks
PPA005	Public Management and Governance	2 weeks
PPA006	Organisational Design and Local Economic Development	2 weeks
PPA007	Public Economics	2 weeks
PPA008	Public Finance	2 weeks
PPA009	Public Policy and Administration	2 weeks
PPA010	Comparative Public Administration	2 weeks
PPA011	Policy Management, Implementation and Analysis	2 weeks
PPA012	Policy Evaluation and Implementation	2 weeks
PPA013	Public Culture in Africa	2 weeks
PPA014	Development Economics	2 weeks
PPA015	Public Policy and Analysis for Africa's Development	2 weeks
PPA016	Comparative Politics and Democratisation	2 weeks
PPA017	Public Sector Reform	2 weeks
PPA018	Political Behaviour and Research	2 weeks
PPA019	Political Ethics	2 weeks
PPA020	Administrative Corruption	2 weeks
PPA021	Development Theories	2 weeks
PPA022	Intergovernmental Relations	2 weeks
PPA023	Local Government Politics and Administration	2 weeks
PPA024	Macro-Economic Policy Formulation	2 weeks
PPA025	Public Administration Theory	2 weeks
PPA026	Public Sector Budgeting and Budget Reform	2 weeks
PPA027	Utility Regulation	2 weeks
PPA028	Evidence of Policy Making and Implementation	2 weeks



424 Pretorius Street, Pretoria, South Africa

https://4mtraining.africa info@4mtraining.africa www.4mtraining.africa

Landline: +27 12 824 0359

Cell | WhatsApp: +27767590040|+27643375250



GUARANTEED COMPETITIVE EDGE