

# Professional Development Course Catalog

Welcome to our comprehensive portfolio of professional development courses designed to empower professionals across sectors. Our programs offer practical, in-depth training on contemporary topics to build skills, improve performance, and enhance career prospects.

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## Public-Private Partnerships, Project Preparation & Contract Management

**Duration:** 2 weeks

This course explores the critical elements of developing and managing successful Public-Private Partnerships (PPPs). Participants will learn how to prepare projects strategically, structure partnerships effectively, and manage contracts to ensure value delivery. The program covers risk allocation, financial frameworks, and regulatory compliance, equipping project managers, government officials, and procurement professionals with essential PPP competencies.

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## HRM060: Performance Management, Improvement Planning & Performance Culture Development

**Duration:** 2 weeks

This course provides a framework for designing and implementing performance management systems that drive continuous improvement and foster a high-performance culture. Participants will learn techniques for setting performance standards, conducting evaluations, and linking individual goals with organizational objectives. It is ideal for HR professionals, team leaders, and managers committed to enhancing workforce productivity and engagement.

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## MCO042: Leadership, Conflict & Diversity Management, Emotional & Cultural Intelligence

**Duration:** 1 week

Focused on developing leadership effectiveness, this course offers insights into managing workplace conflicts, embracing diversity, and applying emotional and cultural intelligence. Participants will engage in practical exercises that improve communication, build inclusive teams, and navigate interpersonal challenges. This course benefits supervisors, managers, and HR practitioners aiming to strengthen leadership capabilities.

## **ME034: Monitoring & Evaluation: Project Management for Governments, NGOs & UN**

**Duration:** 2 weeks

Tailored for professionals working in public and development sectors, this course covers Monitoring and Evaluation (M&E) principles and project management techniques. Participants will learn to design M&E frameworks, collect and analyze data, and produce impact-focused reports to enhance transparency and accountability in projects implemented by governments, NGOs, and UN agencies.

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## **CGP029: Climate Risk, Valuation & Investing**

**Duration:** 2 weeks

This course prepares finance and sustainability professionals to assess climate-related risks and integrate environmental considerations into investment decisions. Key topics include climate risk assessment methodologies, valuation techniques for sustainable assets, and strategies for climate-conscious investing. Participants will be equipped to support organizations in transitioning toward resilient, low-carbon economies.

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## **GEH036: AI, Mental Health & Mental Health Data Analytics**

**Duration:** 2 weeks

Explore the transformative role of artificial intelligence and data analytics in mental health care. This course examines AI-driven diagnostic tools, treatment innovations, and data analysis methods that support mental health research and service delivery. It also addresses ethical issues and data privacy concerns, making it relevant for healthcare professionals, data scientists, and policymakers.

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## **SPL013: E-Procurement and Contract Project Management**

**Duration:** 2 weeks

This program introduces participants to digital procurement systems and effective contract project management practices. The course covers e-procurement platforms, supplier selection, contract lifecycle management, and compliance monitoring. It equips procurement officers and

project managers with the skills to improve efficiency and transparency in sourcing and contract administration.

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## **CMA008: Advanced Contract Management: Planning, Strategy, Development, Legal, Negotiation & Disputes**

**Duration:** 2 weeks

Designed for experienced professionals, this advanced course delves into strategic contract planning, legal considerations, negotiation tactics, and dispute resolution. Participants will develop the competencies to manage complex contracts, mitigate risks, and resolve conflicts effectively. Suitable for contract managers, legal advisors, and procurement specialists.

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## **MEM036: Digital Transformation in Utility Billing & Revenue Cycle Analytics**

**Duration:** 2 weeks

This course covers the digital transformation of utility billing systems and revenue cycle management through analytics. Topics include automated billing solutions, data-driven revenue optimization, fraud detection, and customer experience enhancement. Utility managers, finance officers, and IT professionals will gain practical knowledge to improve operational efficiency.

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## **ICT032: Data Analysis, Dashboard Reporting & Financial Modelling with Excel**

**Duration:** 2 weeks

Participants will develop advanced skills in Excel for data analysis, dashboard creation, and financial modelling. The course emphasizes practical applications for business intelligence, budgeting, and performance tracking. Ideal for finance professionals, analysts, and managers seeking to leverage data for informed decision-making.

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## **PMP023: Project Finance & Financial Analysis Techniques for Infrastructure Projects**

**Duration:** 2 weeks

This specialized course focuses on the financial aspects of infrastructure projects. Participants will learn project finance structures, risk analysis, cash flow modelling, and financial evaluation techniques. It is tailored for project managers, financial analysts, and infrastructure planners involved in large-scale developments.

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## **ENG015: Circuit Breakers & Switch-to-Gears Inspection, Maintenance, Design, Repair & Troubleshooting**

**Duration:** 2 weeks

This technical course provides comprehensive training on the inspection, maintenance, design, repair, and troubleshooting of circuit breakers and switch gears. It covers safety protocols, diagnostic techniques, and system optimization. Electrical engineers, technicians, and maintenance personnel will benefit from the hands-on, practical approach.

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**Enroll Today!**

Take advantage of these professionally designed courses to advance your skills and career. For registration details, course fees, and schedules, please contact us or visit our website.

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